

ESTIMATING CHECKLIST

WORKSHEET	
<input type="checkbox"/>	Import and label photos - don't forget keyboard shortcuts ALT-N for next and ALT-P for previous - always first
<input type="checkbox"/>	Build roof sketch (if no EV)
<input type="checkbox"/>	- Don't forget compass and storm directions as well as FRONT side of house
<input type="checkbox"/>	- Orient roof diagram with the front of the house facing down.
	Estimate Order:
<input type="checkbox"/>	- Dwelling
<input type="checkbox"/>	- Exterior
<input type="checkbox"/>	- Roof
<input type="checkbox"/>	- Gutters
<input type="checkbox"/>	- Siding
<input type="checkbox"/>	- Windows
<input type="checkbox"/>	- Deck
<input type="checkbox"/>	- Awnings
<input type="checkbox"/>	- Interior
<input type="checkbox"/>	- Bedroom
<input type="checkbox"/>	- Closet
<input type="checkbox"/>	- Etc
<input type="checkbox"/>	- Other Structures
<input type="checkbox"/>	- Shed
<input type="checkbox"/>	- Fence
<input type="checkbox"/>	- Contents
<input type="checkbox"/>	- Debris Removal
<input type="checkbox"/>	- Tree Debris Removal
<input type="checkbox"/>	- ALE
<input type="checkbox"/>	Apply depreciation per carrier Estimating Guidelines
<input type="checkbox"/>	Include descriptive notes (F9 notes) eg., "The following line items are to replace the hail-damaged awnings on the right and back sides of the house"
<input type="checkbox"/>	Address Labor Minimums
	Self File Review:
<input type="checkbox"/>	Double check estimate for accuracy, depreciation, headers/ opening statements, application of deductible, typos, etc.