**FirstName LastName**

123 Easy Street ♦ City, ST 90210 ♦   
123-456-7890 ♦ email@gmail.com

**­­­­­­­­­­­­­­­­­­­­Independent Claims Adjuster**

**SUMMARY:** Licensed Texas All-Lines Adjuster seeking a challenging position in insurance claims adjusting. I recently completed an in-depth Texas All-Lines Adjuster Pre-Licensing course as well as a 10-day Xactimate, Scoping, & Claims Proficiency Adjusters Boot Camp at MileHigh Adjusters Houston, Texas. I am a versatile and analytical thinker with strong organizational, computer, and interpersonal skills. I also have extensive experience in written and verbal communication, as well as the ability to work independently as a self-starter and problem solver.

**EDUCATION AND TRAINING**

* **Texas Pre-license 40 Hour in Classroom Training at MileHigh Adjusters, Houston, TX 2021**
* **Xactimate Basics & Proficiency, Scoping 101, and Claims Proficiency Training (10-day bootcamp) at MileHigh Adjusters Houston Academy, Houston, TX 2021**
* **University of University - Bachelors of Applied Science – Degree**

**AREAS OF EXPERTISE**

**ALL-LINES TRAINING**

* Completed extensive pre-licensing classroom coursework including scoping/sketching/measuring techniques, Xactimate proficiency training, industry terminology, home and roof inspections, and licensing information.
* Completed adjuster 10-day Boot Camp including reviewing notice of loss/policy to determine coverage and deductibles, conducting property inspections using an established scoping protocol, and using Xactimate to enter claim info, sketch structures, necessary repairs/services, importing/labeling photos, images, and submitting reports.

**ADDITIONAL SKILLS**

* Extremely proficient with Microsoft Office

**EMPLOYMENT HISTORY**

* Employer
  + Position (date)
    - Job discription

**LICENSES AND CERTIFICATIONS**

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| * **TX All-Lines Adjuster License #0000000 2023** |  |
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